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| **Proyecto.** | |  | |  |  | |
| **Modulo** |  | | | **Rutina/Proceso** |  | |
| **Fecha de Publicación** | | |  | **Fecha Inicio Cambio** | |  |

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| **GENERALES.** |

**Objetivo.**

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| **No** | **Nombre** | **Puesto** | **Sucursal** | **Depto.** | **Fecha** | **Firma** |
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Informo que fueron concluidas las configuraciones y capacitaciones de las actividades y rutinas relacionadas, asentando que el(los) usuario(s) está(n) completamente capacitado(s) para el uso de las rutinas referentes al proceso **XXX.**

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| **CAPACITÓ.** | **FIRMA.** |
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